

Metric 5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Clarification Asked-

HEI has provided only Data template (Excel Sheet) . HEI has not provided proof/supporting documents to verify the metric. HEI needs to provide the details /supporting documents as per NAAC SOP.HEI needs to provide minutes of meetings and the office orders for creation of appropriate committees .Also HEI to provide detailed record of the minutes of meetings of the meetings conducted by the committees in last five assessment years. `

Response-

- 1) Office Order/ Proof of constitution and Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee are attached.
(Appendix-I)

Appendix-I

Anti Ragging Committee

आर्ट्स अँड कॉमर्स महाविद्यालय

* Collage Code - 414

थडीपवनी, ता. नरखेड, जि. नागपूर

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Mob.No. 8600858378

Date:-.11/07/2021

Office Order

As per the Notification from Affiliating University, The following **Anti Ragging/ High Level Standing Committee** is constituted for the Academic Year 2021-22 to prohibit, prevent and eliminate the scourge of ragging in the campus of **Art and Commerce Mahavidyalaya, Thadipavni**

Sr. No.	Name	Designation	Status
1.	Dr. Kishor Khuje	Officiating Principal	Chairman
2.	Dr. Archana Umarkar	IQAC Co-Ordinator	Member
3.	Dr. Varsha Bopache	Asst. Professor	Member
4.	Prof. Megha Sonare	Asst. Professor	Member
5.	Prof. Pramodini Stange	Asst. Professor	Member
6.	Dhanashree Tund	Girl Student	Student Member
7.	Aditya Yadav	Boy Student	Student Member
8.	Amol Thakre	Non- Teaching Staff	Member

The duties of the Anti-Ragging/ High Level Standing Committee are as follows:-

1. To ensure compliance with the provision of Regulations as per University Notification for prevention of ragging in the campus.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.

All students and staff members are hereby informed to note the same and act accordingly.



(Dr. Kishor Khuje)

Officiating Principal

OFFICIATING PRINCIPAL
Arts And Commerce Mahavidyalaya
Thadipavni To Narkhed Dist Nagpur

राष्ट्रसंत तुकडोजी महाराज बहुउद्देशिय संस्था, नागपूर द्वारा संचालित
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Date:-2/08/2021

Notice

The meeting of Anti Ragging Committee is scheduled 4/08/2021, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



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Date:-4/08/2021

Attendance

Sr. No.	Name	Designation
1.	Dr. Kishor Khuje	Officiating Principal
2.	Dr. Archana Umarkar	IQAC Co-Ordinator
3.	Dr. Varsha Bopache	Asst. Professor
4.	Prof. Megha Sonare	Asst. Professor
5.	Prof. Pramodini Stange	Asst. Professor
6.	Dhanashree Tund	Girl Student
7.	Aditya Yadav	Boy Student
8.	Amol Thakre	Non- Teaching Staff



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Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Dr. Kishor Khuje given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Prof. Megha Sonare highlighted need of displaying antirragging committee board in the campus.

Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus at prominent places.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



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Action Taken Report of Meeting held on 4/08/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		



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Date:-02/03/2022

Notice

The meeting of Anti Ragging Committee is scheduled on 04/03/2022, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 4/08/2021.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



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Date:-04/03/2022

Attendance

Sr. No.	Name	Designation
1.	Dr. Kishor Khuje	Officiating Principal
2.	Dr. Archana Umarkar	IQAC Co-Ordinator
3.	Dr. Varsha Bopache	Asst. Professor
4.	Prof. Megha Sonare	Asst. Professor
5.	Prof. Pramodini Stange	Asst. Professor
6.	Dhanashree Tund	Girl Student
7.	Aditya Yadav	Boy Student
8.	Amol Thakre	Non- Teaching Staff



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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 4/08/2021.

Resolution:

Minutes of last meeting held on 4/08/2021 are read and unanimously approved.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Dr. Archana Umarkar for his efforts in this regards.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Dr. Archana Umarkar highlighted need of conducting Anti-Ragging Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session in session 2022-23 in the month of august at the time slot allocated for value added programs.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



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Action Taken Report of Meeting held on 04/03/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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Anti-Sexual Harrassment Committee

राष्ट्रसंत तुकडोजी महाराज बहुउद्देशिय संस्था, नागपूर द्वारा संचालित
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जा.क्र.

दिनांक

Date-26/07/2021

Office Order

As per the Notification received from Affiliating University, **Grievance Redressal Committee** has been constituted for the Academic Year 2021-22. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parent, interested party, etc.

Sr. No.	Name	Designation	Status
1.	Dr. Kishor Khuje	Officiating Principal	Chairman
2.	Dr. Archana Umarkar	IQAC Coordinator	Member
3.	Dr. Varsha Bopache	Asst. Professor	Member
4.	Prof. Pramodini Khorgade	Asst. Professor	Member
5.	Prof. Sarita Wagh	Asst. Professor	Member
6.	Prof. Megha Sonare	Asst. Professor	Member
7.	Rahul Agarkar	Student	Student Member
8.	Seeta Gote	Student	Student Member
9.	Tushar Tekade	Non-Teaching Staff	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

Copy to:

1. IQAC Coordinator
2. Teaching Staff
3. All the members of Committee
4. College Notice Boards
5. Website
6. Office Copy



(Dr. Kishor Khuje)

Officiating Principal

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दिनांक

Date:-04/08/2021

Notice

The meeting of Women's Grievance Cell is scheduled on Friday, 06/08/2021, at 05.00 PM
in Board Room.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



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जा.क्र.

Minutes of Meeting

दिनांक

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Dr.Kishor Khuje given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding grievances of girls' students and ladies faculty.

Resolution:

Committee discussed regarding various probable grievances of girls' students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of committee members immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Dr. Archana Umarkar highlighted need of displaying Women's Grievance Cell on board in the campus.

Through discussion was made and it is resolved to display board of Anti Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



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दिनांक

Attendance

Sr. No.	Name	Designation
1.	Dr. Kishor Khuje	Officiating Principal
2.	Dr. Archana Umarkar	IQAC Coordinator
3.	Dr. Varsha Bopache	Asst. Professor
4.	Prof. Pramodini Khorgade	Asst. Professor
5.	Prof. Sarita Wagh	Asst. Professor
6.	Prof. Megha Sonare	Asst. Professor
7.	Rahul Agarkar	Student
8.	Seeta Gote	Student
9.	Tushar Tekade	Non-Teaching Staff



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दिनांक

Action Taken Report of Meeting held on Friday 6/08/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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दिनांक

Date:-04/03/2022

Notice

The meeting of Women's Grievance Cell is scheduled on Monday, 07/03/2022, at 05.00 PM in Board Room.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 06/08/2021.
2. Discussion regarding grievances (if any).
3. Arranging Women's Day Celebration
4. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



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Minutes of Meeting

दिनांक

Agenda 1. Confirmation of Minutes of last meeting held on 06/08/2021.

Resolution:

Minutes of last meeting held on 06/08/2021 are read and unanimously approved.

Agenda. 2. Discussion regarding grievances (if any).

Resolution:

Committee was happy and proud to state that, no any grivance case is reported in campus which states that, Institute campus is safe for girls students and ladies faculty memebrs.

Agenda 3. Arranging Women's Day Celebration

As per the tradition of the institute, this year also committee members decided to celebrate Women's Day. Points discussed regarding this are as follows:-

1. Dress code decided for Faculty as a Saree
2. Performances of Girls Students are invited.

Agenda 4. Issue with the permission of the Chair.

Resolution:

1. Dr. Varsha Bopache highlighted need of restructuring antirragging committe as few studnets got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute Women's Grievance Cell at the start of next academic year i.e. 2022-23

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



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Attendance

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3.	Dr. Varsha Bopache	Asst. Professor
4.	Prof. Pramodini Khorgade	Asst. Professor
5.	Prof. Sarita Wagh	Asst. Professor
6.	Prof. Megha Sonare	Asst. Professor
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Action Taken Report of Meeting held on Monday,07/03/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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